

## **Ogden Dunes Community Fund**

### **Minutes**

**March 23, 2021**

### **5 PM Zoom Meeting**

Attendees: Karen Compton, Patti McCall, Maryann Schaefer

ITEM 4 Agenda Item Continued -Fund Balance: Update of General Fund: Patti received documentation from the PCCF showing that our pass-through fund has a balance of \$9183, and \$7711 available for distribution for a total of \$16894 available for 2021 grants -though we may wish to keep some of that amount in our pass-through account for other purposes. Karen will double check that this amount is accurate. Patti raised questions about grants, as it was her impression grants were not awarded for 2020. There is a total of \$8992 in grants – perhaps related to Restore the Shore contributions. This will need to be checked on, and Patti will request financial documents from Julia at Town Hall.

ITEM 6 Agenda Item Continued – Grant Applications: Patti expressed concern about getting our grant applications posted and updated. May 15<sup>th</sup> is the application deadline. We have to report to Town Council at the first meeting in June what our recommendations are. As a committee, we would need to meet May 25 at 5:00 to determine our grant recipients. We will announce grant application opening on Facebook pages, as well as creating fliers to put on town mailboxes. Karen indicated it would be good to give the TC our grant applications – a packet of materials prior to their need to approve. We should attempt to get our decisions to the clerk treasurer prior to the June meeting to distribute to TC members.

Other business: Need to get decal for mailbox. Patti indicted that most records will be provided to us by PCCF and that anything we need to do ourselves will be in the binders provided by Nancy Johnson to Patti. Maryann requested an additional meeting. Patti hopes to announce grant application opening prior to April 13<sup>th</sup> meeting.

New Business: Patti contacted Jenny Brown to try and understand where the fund's email address is directing emails so that we are not missing correspondence. Patti discovered that when she attempted to use the email address on the fund's website page, it was returned as undeliverable. To this end, we need to establish a functional community fund email. Karen will check town box for grant applications and Patti will forward electronic requests to committee members. We will also try and get identification back on our mailbox at the town hall.

Next meeting scheduled for April 13, 2021 at 5:00 p.m. via Zoom.