

Historic Character Preservation & Standards (HCPS) Committee Charter

Name	Historic Character Preservation & Standards Committee	
Authorized by	Ogden Dunes Town Council	
Established	July 2018	
Purpose/Mission	To create, implement and protect a cohesive visual backdrop for life in Ogden Dunes. One that honors and protects our historic character, charming duneland aesthetic, and allows nature to be the focus. To create and maintain design standards that protect the character of town in perpetuity via the OD Standards Guide.	
Scope of Authority	<p><u>Committee:</u> Advisory role to Ogden Dunes committees, clubs and municipal departments to assist them with adapting the HCPS Standards Guide principles to their projects. This advisory role includes assistance from initial planning through installation and post project management:</p> <ul style="list-style-type: none"> ● Ensure all impacted groups are at the table for cohesive, well thought, inclusive plans for Town Council approval. ● Ensure future plans are considered and/or incorporated in phases. ● Assist in bridging the gap between town entities and Town Council in regard to large, multi-faceted town projects that involve many stakeholders. Bring people to the table. ● work with parent committee to develop a long range management plan. 	
Principles	<ul style="list-style-type: none"> ● Open/transparent communication ● Collaboration ● Efficiency ● Supportive 	
Goals/ Deliverables	<p><u>Committee:</u> To provide consultation on major and minor public projects owned by committees, clubs and municipal departments within the Town of Ogden Dunes to ensure character defining elements of the town are restored and added.</p> <ul style="list-style-type: none"> ● Will deliver creative, sustainable solutions. ● Ensure there is a plan in place after completion of project for the parent committee to sustainably manage property/improvements, budget for and maintain elements in a consistent manner in perpetuity (from board to board). <p><u>Standards Guide:</u> Managing architects of the HCPS Standards Guide document.</p> <ul style="list-style-type: none"> ● Timely updates, inclusion of approved design specifications, changes, alterations to this living document. ● Sharing of current version as a public document 	
Collaborating Partners per project, as required	<ul style="list-style-type: none"> ● Town Council ● Home Association ● Park Board ● Town Beautification ● ADA Committee ● Grant Committee ● Lions Club 	<ul style="list-style-type: none"> ● Street & Police Departments ● Environmental Advisory Board ● Lighting Task Force ● Historic Society ● Water Department ● NIPSCO
Committee Chair	Jenifer Wilson	
Committee Membership	<p>TBD pending TC guidance.</p> <ul style="list-style-type: none"> ● ODHA ● Historic Society ● Street Dept ● 2-3 At large ● TC liaison <p>Committee meetings attending: ODHA and any other groups currently involved in projects-as needed.</p>	
Meetings	First Wednesday of each month at 7:00 p.m. Town residents are welcome to attend and provide input.	