

Ogden Dunes Community Fund  
Minutes  
April 13, 2021  
5:00 PM Zoom Meeting

Attendees: Patti McCall, Sophia Arshad, Carol Martin, Karen Compton

Welcome to Carol Martin, newly appointed member

Meeting called to order: 5:03 PM

1. Minutes from March 16/23, 2021 reviewed. Karen questioned the last paragraph in Item 5.) "Memorandum of Understanding" regarding having a statement from ODCF presented to the Town Council. It was Karen's understanding that ODCF would not do this. And Bernadette Slawinski offered to propose an affirmation of the Memorandum of Understanding at the Town Council. The action has already occurred; therefore, we moved on. Patti made a motion to approve the minutes. All approved.
2. Correspondence: Patti reported that she and Maryann had updated and posted ODCF grant application information using multiple Facebook venues and the Town website. They set up a new email address: [odcommunityfund@gmail.com](mailto:odcommunityfund@gmail.com) with password. They reestablished our Google Docs account and set up the ODCF Grant Application Forms. Later they will add the ODCF Final Grant Report.
3. Fund Updates: Patti will meet with the OD Assistant Clerk Treasurer next week to work out what type of financial spreadsheets and reporting we will be using and to clarify other information.

At our last meeting we discussed the reports from PCCF and had questions. Karen reviewed earlier minutes to clarify the "Grant Details" listed on the Pass Through report:

Town of Ogden Dunes	2,000.00	(Restore the Shore)
Transfer to ODCF	5,670.00	(Returned grant for Barber Beach Cleaner plus an anonymous grant)
Town of Ogden Dunes	522.07	(K. Tallian/Memorial Tree)
Town of Ogden Dunes.	800.00	(Restore the Shore)
***. Total Grants:	8,992.07	

Although there were no new grants made in 2020, the above items were reported as Grant Details. Also on the report, "Contributions - Current Year to Date" of \$5,270.30 seems to be for Restore the Shore as mentioned in 1-25-21 Minutes as \$5770.30. This needs to be rechecked. Patti noted that we are paying administrative fees for the Restore the Shore Pass-Troughs.

4. Guidelines and Procedures: Karen will send out a more complete copy of the ODCF Guidelines and Procedures. Revisions and/or additions may be needed.
5. Grant Applications: to be submitted to the OD Town Clerk or through online [services-docs.google.com](https://services-docs.google.com). The format of the application was updated to include an individual's submission

option.

Marketing included the activities listed in Item 2.) "Correspondence "for announcing application information and providing application forms. Fliers at mailboxes may be used. The ODCF Banner is typically used in the fall for two weeks when ODCF brochures and contribution requests are sent out with the water bills and in December for one week during the county-wide Giving-Tuesday promotion. It was decided that the banner's request for contributions might confuse matters.

Timeline: remains as Application Deadline -May 15th; ODCF Meeting to consider applications - May 25th; Report to Town Council - first meeting in June.

Patti received a grant application from Jennifer Wilson but portions of it were in a format that could not be opened. Pattie will contact Jennifer.

6. Patti had the mailbox decal replaced.

7. Next meeting is scheduled for April 27, 2021 at 5:00 PM via Zoom.

8. Meeting adjourned at 5:38 PM.