

OGDEN DUNES WATERWORKS - BOARD OF DIRECTORS

Ogden Dunes Street Department Garage

September 27, 2017; 6:00 pm

Directors Attending

(LB) Luke Brennan - President

(BW) Brad Wood – Vice-President

(GC) Greg Casimer - Secretary

Waterworks Staff Attending

(MT) - Waterworks Coordinator

Guests Attending

None

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The meeting was called to order by LB at 6:07 PM.

WaterWorks Manager Chuck Litzkow was absent due to a scheduling conflict.

Old Business

- 1) Recapped water system was checked for leaks with negative results.
- 2) Late bills were addressed
- 3) ServLine Insurance claims.
- 4) IURC Reports and continued ODWW participation.

New Business

- 1) MT reported that the 2nd Quarter bills were paid with no shut-offs required.
- 2) MT reported meters are currently being read. 3rd Quarter billing will be mailed during the week of October 1, 2017.

- 3) MT reported there were two claims to ServLine regarding larger than normal water consumption. One claim (Bargeron) did not meet the minimum dollar amount to qualify for coverage. The other (Wilson) met the criteria for coverage; a check in the amount of \$513.08 was mailed to ODWW regarding the claim. The customer, Nathan Wilson, was very satisfied with the outcome.
- 4) MT presented to the Board an offer from ServLine for Terrorism Insurance Coverage. After discussion, the Board chose to decline the offer. MT was directed to advise ServLine of the decision.
- 5) MT reported the IURC Annual Report was completed by Umbaugh and had been submitted to IURC.
- 6) GC had previously questioned if Umbaugh's slow completion of the 2016 IURC Annual Report contributed significantly to a delay in IURC granting the 2016 30-day Filing. MT reported he questioned Umbaugh's management about the matter and they granted a \$3,145.00 Courtesy Discount to a \$4,695.00 bill for services.
- 7) MT reported there is an ongoing leak in the customer's service line at 131 Shore Drive (Germino); the customer is aware of the problem.
- 8) MT suggested the creation of a written ODWW policy regarding renters and billing. The property owner would be billed for at least one year before ODWW would consider a petition for moving of the bill to the renter's responsibility. Permission by the Board was granted to present such a policy.
- 9) MT suggested the creation of a new Town ordinance governing ODWW-required backflow devices. MT presented documents forwarded by IDEM's backflow prevention device expert, including a template for a new ordinance.
- 10) MT reported on a follow-up to a complaint letter received from 5 Skyline Dr. regarding the handling of a recent payment for quarterly service. Subsequent to a conversation between MT and Sandi Wiending, she sent a card apologizing for the letter and expressing her satisfaction with the outcome.
- 11) GC initiated discussion regarding George Muller (24 Ski Hill Rd) and the status of his newly-installed water service. MT was directed to follow up with Mr. Muller.
- 12) GC questioned the status of a previous discussion regarding installation of hydrant flags on the Town's fire hydrants. MT to follow up with Chuck Litzkow.
- 13) LB advised the Town Council is likely to be proposing a 2 ½% increase for the 2018 Salary Ordinance. Discussion was favorable for the Water Works to follow suit.

14) Correspondence: Two items, discussed in #3 and #10 above.

15) Meeting adjourned by unanimous consent at 7:00pm.