

Ogden Dunes Community Fund
Minutes
January 22, 2020
8:15 am Town Hall

Attendees: Carolyn Saxton, Nancy Johnson, Karen Compton and Bethany Jensen

Meeting called to order at 8:15am.

1. Review and accept minutes from October 31, 2019 meeting. All approved.

2. Elect New Chairperson and Secretary
 - Carolyn Saxton's term expired at the end of 2019. She has submitted her application to be reappointed to the ODCF. The Town Council will be making the appointments at their February Town Council meeting. Nancy Johnson's term expires at the end of 2020.
 - Bethany moved to reappoint Nancy Johnson Chair and herself as Secretary. Nancy seconded. All approved.

3. Updates on General Fund Balance
 - Appropriation Report
 - 2020 Distribution – **will be available from PCCF at the end of the month**
 - Endowment Balance – preliminary balance \$170,209.03
 - Pass Through Fund balance - preliminary balance \$13,022.90
 - i. \$11,265 in donations
 1. Bethany confirmed with Brenda at PCCF that all contributions will be placed in the Endowment going forward with the exception of Restore the Shore Donations.
 - ii. Includes \$5,000 unrestricted grant from the Anderson Foundation. Will keep these funds in the Pass Through Fund until grant proposals have been submitted before deciding if should move to the Endowment.
 - iii. *Lucille Kotansky Memorial Tree* - \$522.20 remaining funds to spend. ODWC may approach Karen Tallian to see if these funds may be put towards a new tree.
 - iv. \$3,895 of funds were transferred from this account to the Endowment when the Barber Beach Cleaner was rescinded.
 - v. Since last fall, there was a \$5,000 anonymous grant made in November 2019 and an additional \$670 in donations to the Pass Through Fund which may have been intended for the Barber Beach Cleaner. Nancy moved to transfer these \$5,670 in funds from the Pass Through Fund to the Endowment. Bethany seconded and all approved.

vi. Restore the Shore

1. The Town has established an initiative called “Restore the Shore”. Some donations to the Town for this legal project are being run through the PCCF to process credit card payments as the Town does not accept these. Donors only need to put in “Restore the Shore” in the honorarium field when making an online PCCF donation. All specified donations would be placed in the non-permanent fund, but other donations without that specification would go into endowment.
 2. Four donations for \$1,700 were designated to Restore the Shore.
 3. Carolyn voted to have PCCF move these funds from the Pass Through Fund to the Town’s Restore the Shore Fund. Bethany seconded. All approved. **Bethany spoke with Brenda at PCCF post meeting and an additional \$300 Restore the Shore donation, which was not included in the totals previously, was made which will also be included in the check made out to the Town.**
- Have **\$7,716.39** available for grants *excludes Pass Through Fund and 2020 Distribution.*

4. Donations

- Received updated donor list from PCCF to do thank you note for any remaining of 2019 donations. Karen and Nancy will complete remaining thank you notes.
 - i. Bethany to work with Minute Man Press on stationary with the bay door painting that Frenda Levin did at the Community Room. May want to consider doing magnets with our banner on them to distribute to donors. Carolyn to speak with Frenda about using the artwork and to potentially paint/wrap the new drop boxes at the front of Town.
 - ii. Thank you notes will next be done after December 31st.
- 68 donors for \$7,035 in donations to the Endowment. This includes the \$3,895 in funds that were originally donated to the Pass Through Fund for the Barber Beach Cleaner. An additional donation for \$100 from Mrs. Judith Root Stiles was received at Town Hall which will be forwarded to the PCCF and was not included in the above totals.
- \$11,265 in donations to the Pass Through Fund, including \$3,895 for Barber Beach Cleaner which has been transferred to the Endowment and \$1,700 for Restore the Shore which will be transferred to the Town.
- Total of \$12,705 in donations between the two funds to account for the transfer for the Barber Beach Cleaner and excluding Restore the Shore donations.
- 2019 Duners Circle is complete and has been distributed. Will be updated to include Mrs. Stiles.

5. Status of 2018-2019 Grants

- *Town of Ogden Dunes* \$1,028.68 for drop boxes; *final grant report received; project completed December 2019*. Grant did not include Street Department labor cost for installation.
- *Ogden Dunes Home Association* \$4,250 five trash can containers, basketball court backboards and court stripping; *final grant report received*.
- *Police Department* \$1,188 leadsonline.com; *final grant report received*.
- *Sandpiper Preschool* \$262.75 for science and nature based educational items; *final grant report received*.
- *Ogden Dunes Women's Club* \$300 plaque for community mural; *final grant report received*.
- **Need to do final slides to promote each on Facebook / website.**

6. 2019 – 2020 Grant Awards (Approved)

- *Historic Character & Preservations Standards* \$218 for seven new beach rules signs for beach access paths. **Was not brought up at November 4th Town Council Meeting as committee was put on hiatus after our October 31st meeting. The ODCF can only recommend grants to Town organizations that are in good standing with the Town.**
- *Police Department* \$3,335 to replace security cameras at Town Hall.
- *Sandpiper Preschool* \$330.85 for science and nature based educational items.
- *Resident (Karl Krizmanic) / Town of Ogden Dunes* up to \$550 of any costs incurred to repair and replace markers on Solar Trail pending either ODHA or Town approval of the project. **Bethany has reached out to Karl multiple times regarding approval, but has not received confirmation. Carolyn brought up at Town Council meeting in November for Town approval if it on Town land which was approved.**
- **Need to do final slides to promote each on Facebook / website when completed.**
- **Will need Final Grant Reports.**

7. 2020 – 2021 Grant Awards (New)

- Discuss Grant Award Timetable
 - i. Last year, announced mid April that applications would be accepted through June 1st to be approved at June Town Council meeting with checks being written by the end of the month.
 - ii. Carolyn to announce at April Town Council meeting with May 1st deadline. Would propose grants for approval at June Town Council meeting. Would have optional pre-approval meeting with interested parties to go through questions and concerns in mid April.

- Update Grant Applications
 - i. Need to be more cognizant of installation costs that have not been included in the past. Will need to have either approval or partnership letters if working other groups (Street Department, ODHA, etc.) to be included with applications.
 - ii. Optional Pre-Proposal Meeting to be held prior to due date to work through potential issues.
 - iii. Grants will be required to be proposed by either the property owner or responsible committee to receive funds.
 - iv. Carolyn and Bethany to work on new application.**
- Nancy to look into giant steel picture frame placed in Ogden Dunes.
- Ogden Dunes Women's Club may be interested in applying for a grant for a larger Christmas tree.
- ADA Committee may be interested in applying for a grant to match the Meijer grant for the Inspiration Inclusive Swing.
- Karl Krizmanic may be interested in applying for a grant to put up a plaque giving information regarding the Solar Trail.
- ODHA may be interested in beach accessway signage.
- Additional microphones for Town Council?

8. Other

- Donor Appreciation Event at Memorial Day festivities
- Bethany sent out via Town email blast / Facebook a #givingtuesday appeal on December 3rd. Ten gifts for \$1,575 were received after this appeal.

9. Next meeting date – April 9th at 8:00 am. **Bethany to coordinate announcements with Jean Manna.**

10. Meeting adjourned 8:50am.

Note: Meeting scheduled for April 9, 2020 was cancelled due to COVID-19