

Ogden Dunes General Code Review Committee Meeting Minutes

Tuesday July 16, 2019 - 7:00 PM Town Hall

Member	Present	Member	Present
Richard Meister, Chair	X	Jim Slawinski	X
Ken Thompson, Sec	X	Mike Teeling	
Connie Collins	X	Nate Ball, TC Member	
Julia Hoham		Doug Cannon, TC Member	X
David Hollar	X		

Meeting called to order at 7:02p

Approval of Minutes from the June 18, 2019 meeting.

Old Business:

We clarified the intent of the Speed Limit Restrictions Title 71.02, 73 (Schedule II),

New Business: Discussion (also see background below)

1. Review current ordinances under 32.01: Continuation of Boards and Commissions.
 - a. (Also appears in ordinance 31.24). The issue raised is that the list of committees has not been reviewed for a number of committees. Some indicated there needs to be a clear process to the development, management, and dissolution of committees. The committees would be included in the Town Council By-Laws as Standing committees, Special Purpose committee, or Ad Hoc committee. The code review committee will review the lists of committees and develop a process for a format of listing a committee (e.g.: mission, membership, length of appointment) and the process for development, management, and dissolution.
2. Review Personnel Policies under Chapter 34
 - a. Consensus - We recommend that this section to be reviewed by a professional who has the legal requirements related to the concepts related to size (employment) of this town.
3. Review 33.30 – 33.43 Improvement Gift Funds -
 - a. We discussed mechanisms and process for a committee might solicit donations. The town records and allocate donations to the right account. It was advocated that we review these ordinances (policies and procedures) to see if changes might be appropriate.
4. We also briefly discussed moving from 5 to 3 wards with 2 at-large.
5. And we discussed revision in penalties for discharge of firearms and feeding of certain wild animals and cell phone use whilst driving.

Background:

1. As chair of the GCRC, I have been asked to have the committee look into the above ordinances. The Town Council's action creating the Historic Preservation and Standards Committee has generated some confusion and questions regarding how committees/boards/commissions are created. What is their mandate? Membership? Financial implications? I looked at the current ordinance book and our committee, General Code is not even listed. Jean Manna in the past has done some historical research on how each of the current Town's committees was created. She will forward these materials to me. I think what the Council will need is a plan to set some parameters as to mandate, mission, sun set provisions, etc.
2. Carolyn Saxton has asked us to review in a general sense the current Personal Policies and our recommendation about the need to update these. She has sent me Highland's policies and I will forward these to you. I don't see our role as proposing new policies or amending current ones. I see our role as advising the Council whether it should move to have a professional consultant update the policies in line with current needs as well as new federal and state requirements.
3. In regards to the 3rd issue, we should review such funds to see if they can be used to meet some current needs. For example, funding current and proposed plans put forward by the Historic Standards Committee. Or a related issue, use of private funds to support Beach Cleanup, Beach Replenishment, etc.

Next meeting on August 20th at the Town Hall 7p

Adjournment approved by unanimous consent at 835p

Respectfully submitted: *Ken Thompson*, Secretary