

**OGDEN DUNES TOWN COUNCIL
SPECIAL MEETING
SATURDAY, JANUARY 9, 2016 – 9:30 A.M.
OGDEN DUNES TOWN HALL**

PRESENT: Tim Nelson
Kathy Kniola
Scott Lehmann
Mike Webber

ABSENT: Nate Ball

The purpose of this meeting was to familiarize the new Council with the claims procedure. Julia Klingensmith, Deputy Clerk-Treasurer, explained in length the signing of claims by the Town Council and the Clerk-Treasurer and the monthly appropriation and fund reports. She also gave an overview of her duties as Deputy Clerk-Treasurer.

Kathy Kniola discussed the tentative “meet the new Council” gathering to be held on Sunday, May 1, 2016 from 1:00 p.m. to 2:30 p.m. Residents will be invited to attend and voice their concerns about our Town and what they would like the new Council to focus on.

The Clerk-Treasurer informed the Council that a new State law requires the Town to have an internal control policy in place by June 2016. It was decided that the Clerk-Treasurer and Deputy Clerk-Treasurer would draft the policy and the Town Council members would finalize it.

No further business coming before the Council, Scott Lehmann made the motion to adjourn and Mike Webber seconded the motion. All were in favor and the meeting was adjourned at 10:40 a.m.

Tim Nelson, President

ATTEST:

Jean Manna, Clerk-Treasurer