

Ogden Dunes General Code Review Committee

Meeting

October 10, 2012

7:00 PM – 8:00 PM

Meeting Minutes

Members

Jim Slawinski, Chair
Mike Schaefer, Co-Chairperson
Ken Thompson, Secretary
Charles Costanza, TC Member
Bill Gregory, TC Member (absent)
Connie Collins
Ed Hewitt
Judith Stiles
Lynn Toomey

Inaugural Meeting was called to order at 7:03p

At our first meeting, we developed the structure and mission of the new committee as we understood from the town council.

- **Committee Responsibility** – the responsibility of the committee would be articulated in the mission statement below. Our personal responsibility is to do the best job we can in representing the best interests of our community. All members listed above are voting members
- **Current Member Information** – we shared contact information which the chair sent out under a separate email
- **Open Door Law Review** – Open Door or Open Meeting Law requires that there be a quorum (over 50% of the membership present in order to conduct business (vote on matters), agenda must be posted 24 hours in advance.
- **Future Meeting Times / Place** – We decided the third Wednesday of the month at 7p to be an acceptable meeting time. The Chair checked to see if we could obtain the town hall for that time.
- **Required quorum for all Meetings** – With nine members of the committee, a quorum would be achieved with five members present.
- **Chairperson, Co Chairperson and Secretary Candidates** – The committee elected Jim Slawinski as Chair, Mike Schaefer as Co-Chair, and Ken Thompson as secretary.
- **Mission Statement** – Using the model of the mission statement from the Building Code Review Committee, we selected the following as our mission statement, “To review the Town of Ogden Dunes Code of Ordinances except building code items (152.001-152.099, 152.202, & 152.03) for necessary or desirable changes and report recommendations to the Town Council.”
- **Plan of attack to review the rules** – We will deal with specific issues (we discussed a few at the meeting) as well as a general review of each part of the existing ordinance.
- **Meeting minutes sent to Jean Manna and posted on Ogden Dunes Town Web Site** – will be done by the chair when the draft minutes are approved by the committee
- **Next Meeting Date** – Wed 14th (based on changes since this meeting)
- **Adjourned at 8:07p** Submitted by: Ken Thompson, secretary