

**Ogden Dunes General Code Review Committee
Meeting Minutes**

Tuesday August 20, 2019 - 7:00 PM Town Hall

Member	Present	Member	Present
Richard Meister, Chair	X	Jim Slawinski	
Ken Thompson, Sec	X	Mike Teeling	X
Connie Collins	X	Nate Ball, TC Member	
Julia Hoham	X	Doug Cannon, TC Member	X
David Hollar	X	Jean Manna	X

Meeting called to order at 7:04p

Approval of Minutes from the July 16, 2019 meeting. Approved as written by unanimous consent.

Old Business:

1. Update on Town Council –
Speed limit – no change in signage. Marshall Reeder said change is ok, but probably will not change behaviors.
2. Review Fines on Discharging Fire Arms and feeding the animals (Doug Cannon)
3. Review of Ordinances governing Committees, Boards, etc. See attachment.
(See attached of some change ideas and the current list of committees.)
We discussed how we might revise the ordinance to make it more relevant and workable for the town board. Doug and Ken will work on some language for the next meeting.

Adjournment approved by unanimous consent at 830p

Next meeting on Sept 17th at the Town Hall 7p

Respectfully submitted: Ken Thompson, Secretary

31.24 STANDING COMMITTEES; COMMITTEE LIAISON. – proposed revision in red from Ken

(A) The following standing committees shall be committees of the whole, and shall be the standing committees of the Council and their respective duties. ¹

~~(1) Security and Fire Protection. The Security and Fire Protection Committee shall provide liaison with the Police Department, Marshal, Fire Department, medical/ambulance service.~~

~~(2) Streets and Utilities. The Streets and Utilities Committee shall maintain liaison with the Street Department, Street Commissioner, Water Board, and utilities providing services within the town.~~

~~(3) Parks and Recreation. The Parks and Recreation Committee shall maintain liaison with the Ogden Dunes Park.~~

¹ The number of standing committees have been reduced by 1, to simplify the committee structure and improve accountability.

~~(4) Environmental and Public Affairs. The Environmental Committee shall maintain liaison with the Environmental Advisory Board, Cable TV Advisory Board, National Lakeshore, and U.S. Postal Service and in addition shall maintain such public relations as are to be found to be necessary or desirable.~~

~~(5) Building and Zoning. The Building and Zoning Committee shall maintain liaison with the Building Commissioner, the Board of Zoning Appeals, and the Plan Commission.~~

~~(6) Finance and Administration. The Finance and Administration Committee shall maintain responsibility in the areas of the town budget and financial matters.~~

~~(99 Code, § 3-13)~~

(1) Building Code Review Committee – Propose and modify building and zoning ordinances to support the safety, value, and beauty of the community.

(2) Environmental and Beautification Committee² – will advise the town council and work on projects that will enhance the welfare and beauty of the community.

(3) General Code Review Committee - Propose and modify non-building and zoning ordinances to support the safety, value, and beauty of the community.

(4) Park Board – To advise the board on park issues and the maintain a safe and functional park space for the residents and visitors to our community.

(5) Zoning Board of Appeals – to hear appeals related to variances related to building and zoning codes and to report to the town council on recommended changes to building and zoning ordinances.

(B) The President shall annually appoint one or more Council members as liaison for each standing committee. Council members so appointed shall serve a term concurrent with the term of the appointing President.

~~(99 Code, § 3-14) (Ord. 492, passed 8-2-82; Am. Ord. 507, passed 3-5-84; Am. Ord. 807, passed 12-1-14)~~

§ 32.01 CONTINUATION OF BOARDS AND COMMISSIONS.

The following ~~boards, commissions, and appointments~~ are continued in full force and effect supports the use of standing committee and special committees:

~~(A) (Reserved for future use).~~

~~(B) Building Code Review Committee.~~

~~(C) Environmental Advisory Board.~~

~~(D) Northwest Indiana Regional Planning Commission.~~

² This committee is a combination of the former Beautification Committee and the Environmental Advisory Board

~~(E) Town Beautification Committee.~~

~~(F) Ogden Dunes Board of Zoning Appeals.~~

~~(G) Safety Director.~~

~~(H) Shore Protection Review Committee.~~

~~(I) Town Engineer (Volunteer).~~

~~(J) Ogden Dunes, ADA (Americans with Disabilities Act).~~

~~(K) Ogden Dunes, Recognition Committee. (L) Ogden Dunes, Grant Committee.~~

~~(M) Ogden Dunes, Donor Project Committee. (N) Cable Advisory Board.~~

~~(O) Ogden Dunes, Plan Commission.~~

~~(P) Ogden Dunes, Bridge Committee.~~

~~(Q) Ogden Dunes, Dog Committee.~~

(99 Code, § 2-123) (Am. Ord. 807, passed 12-1-14)

(A) There are two designation of committees: standing (permanent) and special (that are created for a specific purpose and would cease to exist once that purpose has been addressed).

(B) Membership on a committee would be determined by the town council and would be for a maximum term of three years with staggered membership so that one-third of the committee's term would expire in a given year. A member of the committee whose term has expired could not be reappointed to the committee for one year after the expiration of his or her term.

(C) Committees (Special and Standing) are designed to be advisory to the Town Council. Committees cannot create contracts or encumber funds without prior town council approval only to the limit of that approval.

(D) Annually by Sept 15th, each standing and special committee will provide an annual report of their activities summarizing their goals and progress toward meeting their goals.

(E) Special committees can be formed or be disbanded by the town council at will. Examples of special committees are as follows:

1. [Access Ogden Dunes](#) (former ADA committee)
2. [Animal Committee](#)
3. [Beach Nourishment & Preservation](#)
4. [Cable Advisory Board](#)
5. [Community Fund](#)
6. [Historic Character Preservation and Standards Committee](#)
7. [Plan Commission](#)

8. Water Works Board

§ 31.40 INTRODUCTION AND PASSAGE OF ORDINANCES.

The following shall govern the introduction and passage of ordinances:

(A) An ordinance shall be introduced by reading the same aloud in toto at a regular or special meeting; provided, that in the event that ordinance is of such length or complication so as to make reading thereof impractical, the Council may, by majority vote, allow introduction thereof by reading aloud of title only and by announcement that the complete text will be posted at the police building.

(B) No ordinance shall be voted upon or passed on the same day or at the same meeting at which it is introduced unless at least four Council members are present and all Council members present consent to suspend the rules to allow final action thereon.

(C) Final action on a proposed ordinance shall be permitted without suspension of the rules upon a second presentation thereof which said presentation may be made by reading aloud the title of the proposed ordinance.

(D) All amendments or changes to a proposed ordinance shall be made subject to the same rules governing the introduction and passage of the original proposed ordinance except that the change or amendment may be offered orally by motion of a Council member passed by a majority vote.

(E) An ordinance duly passed shall be considered adopted when it is signed by the majority of the Council unless a later date is specified by law.

(99 Code, § 3-21) (Ord. 492, passed 8-2-82; Am. Ord. 575, passed 12-2-91)

I see no change warranted in 31.40. The town council can or cannot use the advice of the Gen Code or Building Code Review