

**Agenda:
General Code Review Committee
Tuesday, August 20, 2019
Town Hall**

1. Approval of Minutes
2. Update on Town Council
3. Review Fines on Discharging Fire Arms(Doug Cannon)
4. Review of Ordinances governing Committees, Boards, etc. See attachment.

At the last meeting we began a discussion concerning Chapters 31 and 32 in Code Book. These are found on-line. I have included these and a summary and possible issues for discussion.

**GCRC Committees of the Board
31.24 Standing Committees; Committee Liaison**

Note: In this section of Chapter 31 Part (A) reads: “The following standing committees shall be committees of the whole, and shall be the standing committees of the Council and their respective duties.” There are six committees, Security and Fire Protection, Streets and Utilities, Parks and Recreation, Environmental and Public Affairs, Building and Zoning and Finance and Administration. Part (B) The president shall annually appoint one or more Council members as liaison for each standing committee. Committee members so appointed shall serve a term concurrent with the term of the appointing President.

Discussion: It appears that the only two standing committees that are active are Parks and Recreation and Building and Zoning. I am not sure that these two follow their respective duties.
Parks: “The Parks and Recreation Committee shall maintain liaison with the Ogden Dunes Park.”
Building: “The Building and Zoning Committee shall maintain liaison with the Building Commissioner, the Board of Zoning Appeals, and the Plan Commission.

This section should be rewritten to reflect the current method of governing and administering the Town.

Or: incorporate the concept that the standing committees are the working committees of the Council, that is prepare recommendations for action by the Council. For example, from my experience with the General Code Committee and observing the Council in action, there are three committees that do this – the Building and Zoning Committee, the General Code Review Committee and more recently the Historic Character and Preservation Standards.

In regards to Security, Fire, and Streets the Council relies on reports and recommendations from the Fire Chief, from the Marshal, and from the head of the Street Department.

31.40 Introduction and Passage of Ordinances

I believe that this section is followed, except there is no mention of the reliance of the Council on the General Code Committee or the Building and Zoning Committee. Perhaps this needs to be included.

Chapter 32: Departments, Boards and Commissions

32.01: The Following boards, commissions, and appointments are in full force and effect.

Note: what follows is a list of 15 created, I am assuming, by the Town Board through a resolution. It is a mix of boards, commissions, committees, and appointments. This list needs to be segmented and respective reasons for their creation include.

It includes appointments: representative to the Northwest Indiana Planning Commission, Safety Director, Town Engineer.

It includes Plan Commission, Building Code Review Committee, Board of Zoning Appeals. These are then given separate sections – 32.02 Advisory Plan Commission and 32.03 Master Plan, Subdivision Control Ordinance, Zoning Ordinance and Building Code Review Committee.

It includes other committees and boards without any description.

- Town Beautification Committee
- ADA (Access) Committee
- Dog (Animal) Committee
- Environmental Advisory Committee
- Cable Advisory Board

- Shore Protection (Beach Nourishment and Preservation) Committee

- Note: In 1995 the Council created the Beach Nourishment Advisory Committee (Ordinance 612, amended by 620) and then in 2000 through Ordinance 661 dissolved the Committee.

- Grant Committee, replaced by Community Fund Committee

Defunct or not active:

Recognition Committee – not active

Donor Project Committee – ? defunct

Bridge (and Railroad) Committee – defunct?

New Commission: Shared Ethics Advisory Commission

Discussion: Develop a layout that segments these appointments and defines the purpose of each. Also how to be update additions or deletions.

Jean Manna has provided a great deal of information on the background and other information.

For example: In 1982 the Council approved in Ordinance 292, four standing committees.

These were Road and Drainage, Grounds and Security, Finance and Administration, and Ordinance Committee. The last read: The Ordinance Committee shall coordinate and advice with the Town Attorney regarding requests for and preparation of proposed ordinances and contracts. The Clerk-Treasurer shall be an ex officio member. Note: this is I believe the role was seem to have, along with the Building and Zoning Committee.

However, Two years later in 1984 Ordinance 507, the Council created six standing committee (currently listed), deleting the Ordinance Committee. Also having a separate section in the Code is Parks and Recreation (94.02). **Doug**, could you review this to see if this is how this operates with the Parks and Recreation Board.